

**Meeting Title**

**Torquay & Paignton Harbour Liaison Forum**

**Venue**

Torquay Harbour Office

**Date**

21<sup>st</sup> May 2013 at 14:00

**Present**

Capt K Mowat (KM)	Mr J Bond (JB)	Cllr N Amil (NA)
Cllr V Ellery (VE)	Mr M Ritchie (MR)	Cllr M Hytche (MH)
Mr J Turner (JT)	Capt P Labistour (PL)	Mr W Butcher (WB)
Cllr J Faulkner (JF)	Ms H Meacock (HM)	Mr T Ekers (TE)

**Agenda Items**

1. Apologies
2. Minutes of the last meeting
3. Matters arising from the last minutes
  - a) Brown Signs - Paignton Harbour
  - b) Tor Bay Harbour Port Masterplan – Agenda item
  - c) Blue Sea Food Company - update
  - d) Ferry Pontoons - update
  - e) Tor Bay Harbour Business Plan 2013/14 - now approved
  - f) Tor Bay Harbour Moorings Policy - now updated
  - g) Marine Conservation Zones – update
  - h) Parking enforcement - update
4. Capital Works
  - a) Haldon Pier - update
  - b) Princess Pier - update
  - c) Torquay inner harbour pontoon berths – update
5. Tor Bay Harbour Port Masterplan
6. Budget Outturn 2012/13
7. Maritime Events 2013 – updated list
8. New Harbour Website
9. Torquay Harbour Entrance – WB
10. Town Dock electricity & water - WB
11. Harbour Committee
  - a) Upcoming agenda

Date of the next meeting 10<sup>th</sup> September 2013 at 1400

<b>1.</b>	<b>Apologies for Absence</b>	<b>Action</b>
	Apologies were received from Mr M Smith, Mr A Lane, The Mayor, Mr M Ould, Mr C Baker, Mr D Musgrove, Mrs H Bruce & Mrs C Clayton.	
<b>2.</b>	<b>Minutes of the last meeting</b>	<b>Action</b>
	It was agreed that the minutes of the last meeting were a true and accurate record of that meeting	
<b>3.</b>	<b>Matters Arising</b>	<b>Action</b>
<b>(a)</b>	<b>Brown Signs – Paignton Harbour</b> KM reported that Cllr J Richards had raised this issue with the appropriate officer after the last Forum meeting. However, no new Brown Signs have appeared yet and the Councillors on the Forum agreed to pursue the matter. An email from the proprietors of TJs was read out expressing their disappointment at this lack of action and on the overall matter of signage to the Harbour. The Forum concluded that the Harbour Authority had done all it could reasonable do on this matter	<b>Cllrs</b>
<b>b)</b>	<b>Tor Bay Harbour – Port Masterplan</b> Agenda item	
<b>c)</b>	<b>Blue Sea Food Company</b> KM reminded the Forum of the current position regarding the December deadline. JT reported that there were currently no issues that needed addressing and that the company was fulfilling its promises regarding the size of transport, parking, etc.	<b>KM/JT</b>
<b>d)</b>	<b>Ferry pontoons Update</b> KM reported that the Torquay pontoon would be installed by the end of June and that the Brixham pontoon was currently being constructed on Beacon Quay. KM continued by explaining that by the year end there would also be access gates which would restrict use to passenger boat operators only. WB expressed a concern for the safety of vessels on the inside of the new pontoon and KM agreed to examine this issue. KM advised that the revised tender documents for the frequent ferry service would be sent out later in the summer and it was hoped they would attract more bids.	<b>KM</b>
<b>e)</b>	<b>Tor Bay Harbour Business Plan 2013/14</b> The Forum was advised that this Plan was now approved.	
<b>f)</b>	<b>Tor Bay Harbour Moorings Policy</b> The Forum was advised that this Policy had now been updated.	
<b>g)</b>	<b>Marine Conservation Zones - update</b> KM reported that during the consultation process many organisations from Torbay had questioned Defra on the process of how the Government had established the proposed MCZs rather than just the concept. However, there was also a strongly held view that a local MCZ wasn't required and that measures were already available to protect the marine environment. A response from Defra was awaited which would in all probability be later in the summer.	
<b>h)</b>	<b>Parking enforcement - update</b> The Forum was reminded about the background to this matter. JT reported that the proposed contract with AS Parking Ltd and the answers to some of the questions raised were expected to be available later in the week.	<b>JT/KM</b>

<b>4.</b>	<b>Capital Works</b>	<b>Action</b>
(a)	<b>Haldon Pier – update</b> KM reported that the works to the inside of the pier would not now resume until the Autumn.	
(b)	<b>Princess Pier – update</b> KM reminded the Forum that all of the works to the concrete part of the pier were subject to an Environment Agency (EA) funding bid and that the bid was to be submitted later this year. The remaining works to Princess Pier were identified within the Council's Capital Plan which it was hoped would be implemented soon, now that the Princess Gardens project was nearly completed.	
(c)	<b>Torquay inner harbour pontoon berths - update</b> KM reported that the scheme would be project managed by the TDA and that HRS consultants had recently been appointed to assist. The project has a delivery date of April 2014. Tenders were to go out in late summer and there will be consultation with some stakeholders (possibly the Forum) before a final layout is agreed.	<b>KM</b>

<b>5.</b>	<b>Tor Bay Harbour Port Masterplan</b>	<b>Action</b>
	KM informed the Forum that the draft version of the Port Masterplan had been on the Harbour website for all to view and comment on since mid April. The Harbour Committee will consider the Masterplan at its meeting in June and it was expected that the Council will adopt the Plan as part of their Policy Framework later in the year. KM thanked everyone who had responded to the consultation and those who had participated in the planning process. He said that a table will be drawn up to summarise all the responses. This table will also appear on Harbour website.	

<b>6.</b>	<b>Budget Outturn 2012/13</b>	<b>Action</b>
	KM reported that despite forecast deficits on the Torquay/Paignton harbour account and the Brixham harbour account, the Harbour Authority business unit had made small surpluses of £13k (Torquay & Paignton) and £80k (Brixham).	<b>To note</b>

<b>7.</b>	<b>Maritime Events 2013 - updated list</b>	<b>Action</b>
	KM made the Forum aware of additions/deletions and emphasised that the information was now on the revised and updated harbour website that had recently been launched. KM encouraged Forum members to view the website and register their interest for regular email updates.	<b>ALL</b>

<b>8.</b>	<b>New Harbour Website</b>	<b>Action</b>
	The Forum was informed that the Tor Bay Harbour website had recently been refreshed. Everyone was encourage to take a look at <a href="http://www.Tor-Bay-Harbour.co.uk">www.Tor-Bay-Harbour.co.uk</a> KM asked for feedback on the site content, good or bad, so that any errors can be corrected. He also reminded everyone that they could register to receive Harbour Masters Notices, Newsletters, etc.	<b>ALL</b>

<b>9.</b>	<b>Torquay Harbour Entrance – WB</b>	<b>Action</b>
	WB expressed concern that people were still speeding out of the harbour and he felt that the buoyage could be improved to reflect the recent Notice to Mariners. Following some debate KM agreed to talk to Trinity House re the possibility of an additional green buoy (starboard hand). He also agreed to investigate why there was not a 5 knot buoy in the vicinity of the entrance. WB also raised the problem of angling into the harbour entrance as an ongoing issue. He gave examples of personal injuries as did MR. KM agreed to remind harbour staff, including the crew of 'Oscar – 4' about this danger and the need for regular enforcement, he would also seek further PCSO support with this matter. The Forum agreed that the action taken at Paignton was a good way to stop the problem and KM was encouraged to consider this as a possible solution at Torquay.	KM  KM  KM

<b>10.</b>	<b>Town Dock electricity &amp; water - WB</b>	<b>Action</b>
	WB asked if there was any news regarding additional electricity and water points on the Town Dock. KM said that the sub-contractor Rolec were due to visit next week to provide a quote for additional service bollards.	KM

<b>11.</b>	<b>Harbour Committee</b>	<b>Action</b>
a)	<b>Upcoming agenda</b> KM informed the Forum of the items on the agenda for the next Harbour Committee meeting on 3 <sup>rd</sup> June 2013 at the Town Hall in Torquay at 5.30pm.	

<b>Next Meeting</b>	10 <sup>th</sup> September 2013	2.00 pm
<b>Venue</b>	Torquay Harbour Office	
<b>Future meetings</b>	3 <sup>rd</sup> December 2013	2.00 pm
<b>Dates of Harbour Committee Meetings</b>	3 <sup>rd</sup> June 2013	5.30pm (Torquay)
	23 <sup>rd</sup> September 2013	5.30pm (Brixham)
	16 <sup>th</sup> December 2013	5.30pm (Torquay)
	17 <sup>th</sup> March 2014	5.30pm (Brixham)